CHAPTER BOARD MEETING MINUTES- April 9th, 2025

At 12:00 PM, the meeting was called to order on April 9th, 2025. Roll call was held, and a quorum was established. The following members were in attendance: Andrea Olden, Kerry Travilla, Wendi McAleese, Sarah Boggs, Pete Waldman, Barbara Strouse, Ashley Horton, Emily Bower, Katherine Lopez, AJ Orrick, Jonathan Kasper.

Approval of Meeting Minutes: motion to approved by Andrea olden, seconded by Pete Waldman

Treasurer's Report: Wendi McAleese read Treasure's Report:

- Current Balance: $47,672.88
- IRWA HQ deposit: $2,850.00
- Expenses: $1,021.85 (constant contact and Drury Inn for Fall Symposium
- Motion to approve report: Sarah Boggs motioned, Jonathan Kasper seconded. Motion was unanimously approved.

Chapter Business:

2025 Annual Conference – June 1-4, Virginia Beach, VA

- Hosted by chapter 71
- Location Virginia Beach, VA
- June 1- 4, 2025
- Registration deadline was March 21,2025
- Sponsor 5 members to go to event - Wendi, Florence, Sarah - need to check with Adam
- Budget is $12,580
- Make sure to cheer for our Chapter and Region at the awards ceremony!
- Region 6 Basket – Contributions - Still looking for items
- 2 or 3 items
- Send to Jenni Kriner by May 5 - Wendi pick up items and send to Jenni.
- 5361 Village Way, Nashville, TN 37211

2025 Chapter 26 Symposium – September 3-5

- Drury Hotel/Orlando

- September 3-5
- Budget of $15,467
- Two Happy Hour Events with a budget of $500
- Speakers - Looking for a total of 6 speakers. currently 3 with Wendi as backup. Should provide hotel room for speakers. Barbara may be able to donate room. Jonathan is going to ask Duke for Speak. Barbara going to ask guest from Tiki a Go-Go.
- Sponsors

Region 6 Forum Recap

- AAG nominated for Employer of the Year for company over 20 employees.
- AGS nominated for Employer of the Year for company under 20 employees.
- Sarah Boggs won Region Young professional. Nominated for Young professional of the year at conference.
- Huchani Dodd won scholarship.
- Shout out for Barbara for organizing FSU employer booth.
- Fundraising idea – hotel donated night stay for auction.
- Please complete conflict of interest on IRWA website
- Leadership training being held in April

Nominations and Elections Committee

- Ballots are out – ballots close April 18th.

Social & Events Committee

- May 22 happy hour at Home State Brewing
- Motion to request sponsorship made by Barbara, seconded by Jonathan Kasper.

Membership Committee

- 6 new members
- CHIP incentives met
- 3 free membership vouchers
- 2 free conference vouchers – Sarah checking to see if chapter can pay for member and be reimbursed.
- $50 travel voucher

Professional Development Committee

- No updates

Website/Communications Committee

- Going well, no updates

Young Professional Committee

- Working on Disney Springs Splitsville event for Symposium – need to wait until 60 days out to book

Education Committee

- Course 501 next week with 20 people attending
- Course 100 being offered in May
- Course 900 being offered in June
- Both will be virtual

Closing Comments

- Next meeting May 14th at 5pm – need to update website calendar
- With swear in new officers at meeting with either Ben Ward or Wade Brown
- Motion to adjourn at 1pm – motion by Andrea Olden, Seconded by Barbara Strouse.

Minutes drafted by:

Ashley Horton
IRWA Chapter 26 Secretary nominee

Approved By:

Wendi McAleese
2025.04.10 13:55:10 -04'00'

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